

<b>Committee:</b> Community and Children's Services Committee	<b>Date:</b> 15 January 2015
<b>Subject:</b> Review of the Terms of Reference.	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>

### Summary

1. There are two proposed amendments to the Committee's Terms of Reference. These both arise from the review of the Corporation's grant-giving activities, which the Committee considered in July 2015.
2. The Committee agreed to take responsibility for allocating grants from the Combined Relief of Policy Charity. This has been added to the draft Terms of Reference at Appendix A.
3. The Committee also agreed to review with the Education Board the most appropriate governance arrangements for the Combined Education Charity and City Educational Trust. A further report will be submitted to both Committees in the coming months to facilitate this. Until final arrangements are agreed by both Committees, it is recommended that the Committees take joint responsibility for allocating grants from these funds. This has been added to the draft Terms of Reference at Appendix A as item f). A similar addition will be considered by the Education Board when that Board reviews its Terms of Reference on 14 January 2016.

### Recommendations

The Committee is recommended to:

- a) Approve the terms of reference as attached (appendix A)

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